



City of San Bruno Community Preparedness Committee

Minutes February 16, 2017

Call to Order: Meeting called to order at 6:30 pm

1. ROLL CALL

Committee Members:

	<u>Present</u>	<u>Absent</u>
George Peponis: Chair	X	
Matt Lethin: Vice Chair	X	
Ron LaPedis: Member	X	
Dena Gunning, Member		X
Malcolm Robinson	X	

Ex-Officio Members

Brian Molver: OES District Coordinator		X
Walt Long: S.B. Amateur Radio Volunteer Liaison	X	

Staff Members

Dave Cresta: Battalion Chief	X
Troy Fry: Police Lieutenant	X

Council Liaison

Rico Medina	X
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2. REVIEW OF AGENDA

Agenda was reviewed and approved.

3. APPROVAL OF MINUTES

November Minutes were reviewed and approved.

4. **UNFINISHED BUSINESS**

- Calendar of events:
 - Silver Dragon, April 20th
 - Spring CERT, TBT
 - Clean Sweep, May 6th 9 am City Park
 - June- Posy Parade, Preparedness Day
 - September – Yellow Command
 - October- Great Shakeout, Fire Department Open House

5. **STAFF REPORTS**

Fire –BC Cresta provided the following update: BC's Charlie Barringer and Jim Allan retired. Chief Allan came back on a contract. Scott Marshall was promoted to BC and Jim Houlihan and Jason Williams were promoted to Captain. The department will receive a new engine and truck in April and May respectively. The department will be doing a "Get Ready" preparedness class sometime this quarter.

Police –LT Fry provided the following update: Coffee with a Cop event February the 21st at Never to Latte. March 7th tentative swearing in for LT Johansen and two new Police officers, 2 Community Service officers and a police clerk. One or more police reserves as well. The City adopted a 101st Airborne Army unit. The Police Explorers will manage the program. Bike patrol program has been resurrected with six Officers receiving training. Two Officers have been certified as trainers. Officer Haggarty has been assigned to The Merge One DEA Task Force.

6. **COMMITTEE REPORTS**

Radio Club – – Walt Long provided the following update. Simplex drill on 2 meters and 40 Meters results are still pending. Members are working with the Boy Scouts to get youth involved. The group would like to participate during this year's Day in the Park. Walt introduced members Janet and Steve.

OES – Not present.

CERT – The Fire Department is looking to provide CERT refresher training to previously trained CERT Members. Matt Lethin recommended a 3-4 hr class with various stations. Ron La Pedis thought first aid and the extinguishing station would be important.

7. **NEW BUSINESS**

- **Annual Report:** The group reviewed last years report. Ron LaPedis will take the lead on building this year's report.

Council Member Medina recommended looking at setting a specific number goal for items like CERT training and SMC Alert Subscribers.

The group discussed continuing to promote CERT and SMC Alert for 2017.

Malcolm Robinson asked Council Member Medina what the City Council expectations of the group were. He spoke about how much he appreciates the group's dedication and hopes to see good attendance at future meetings.

The group would like to see the CERT program expanded. Staff pointed out that the plan to provide annual training to previously trained CERT members is a step in that direction.

- **2017 Nominations for Chair and Vice Chair:**
Ron LaPedis nominated Matt Lethin for Vice Chair and Malcolm nominated George for Chair. The group voted and confirmed George as Chair and Matt as Vice Chair for 2017.

8. **NEXT MEETING**

Thursday, March 16, 2016

Agenda building includes:

- Annual Report
- Goal Setting
- Annual CERT Continuing education

9. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Janet Lutus from the Radio Club asked where this year's Yellow Command will be held. Staff indicated that Alameda will be the host. At this point the specifics are not known.

Steve from the Radio Club asked about training CERT members to be Amateur Radio Club Members. Staff will take the info about the process to become certified to the CERT group.

Malcolm Robinson asked for more specifics on the CERT Website.

10. **ADJOURNMENT**

The meeting was adjourned at 7:55pm